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Client Credit Application Form

Comprehensive Credit Application Form for Clients

This Client Credit Application Form is designed to facilitate the evaluation and approval of credit terms for new and existing clients. It collects essential information to assess creditworthiness and to streamline the client onboarding process for businesses offering goods or services on credit.

SECTION 1: Applicant Information

1.1 Company/Individual Details

- Legal Name of Company / Full Name of General Manager
- Trading Name (if applicable):
- Business Type (Corporation, Partnership, Sole Proprietorship, Other):
- Business Registration Number VAT / Tax ID / TRN
- Date Established:
- Main Office / Branch Physical Address:
- Mailing Address (if different):
- City:
- Province/State:
- Postal/Zip Code:
- Phone Number:
- Email Address:
- Website address :

1.2 Contact Information

- Primary Contact Person:
- Position/Title:
- Direct Phone:
- Mobile Phone:
- Email Address:

Authorized Signatory -----

Stamp : -----

E: accounts@beirutautomaticbakery.com

Al Quoz Street - Al Quoz Industrial Area 2 Dubai, United Arab Emirates

Tel: 04-338 7804 Cell:056 9889115



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1.3 Billing Information

- Accounts Payable / Accountant / Finance Contact Name:
- Phone:
- Email:
- Billing Address (if different from above):
- Preferred Invoice Delivery (Email, Mail, Other):

SECTION 2: Business Details Optional

2.1 Company Profile

- Nature of Business / Industry Type:
- Description of Products/Services Required:
- Number of Employees:
- Annual Revenue (optional):
- Parent Company (if applicable):
- Subsidiaries (if applicable):

2.2 Operational Details

- Estimated Monthly Purchases: minimum 10,000 AED
- Credit Limit Requested:
- Expected Payment Terms (e.g., Net 30, Net 60):

SECTION 3: Banking References

- Bank Name:
- Bank Address:
- Account Type (Checking/Savings/Other):
- Account Number:
- Bank Account Number:
- Bank Contact Phone:

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SECTION 4: Credit Terms and Agreement

By submitting this application, the applicant acknowledges and agrees to the following terms:

- All information provided is accurate and complete to the best of the applicant's knowledge.
- The applicant authorises the creditor/company to verify any information contained herein, including contacting references and conducting credit checks.
- If credit is approved, the applicant agrees to abide by the established payment terms and conditions.
- The applicant understands that late payments may result in interest charges, suspension of credit and delivery, or other penalties as outlined in the creditor's standard terms.
- The creditor reserves the right to amend or revoke credit terms at any time based on payment behaviour or material changes in financial condition.

4.1 Declaration and Authorisation

- Name of Authorised Signatory:
- Position/Title:
- Signature:
- Date:

4.2 Privacy Statement

All information provided in this application will be treated in strict confidence and used solely for the purpose of determining creditworthiness. Information may be shared with relevant third parties only for the purpose of credit assessment.

Authorized Signatory -----

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SECTION 5: Office Use Only (Beirut Automatic Bakery)

- Date Received:
- Reviewed By:
- Credit Approved: Yes / No
- Approved Credit Limit:
- Payment Terms:
- Account Number Assigned:
- Additional Notes:

Instructions for Applicants

- Complete all sections of the form clearly and accurately.
- Attach all required supporting documents, such as financial statements and tax returns.
- Provide at least three trade references for a comprehensive credit review.
- Ensure that the form is signed and dated by an authorised representative of your business.
- Submit the completed application via the preferred method as indicated by your creditor (email, post, online portal, etc.).

Important Required Obligatory Documents:

- 1- UAE Valid Trade License
- 2- Valid TRN certificate
- 3- Authorized Signatory Name
- 4- General Manager Emirates ID / Passport Copy
- 5- Official Bank Details
- 6- Tenancy contract (optional)

Authorized Signatory -----

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